

**Arizona School Administrators**

**Higher Education Divisions**

**Outstanding Graduate Student Award**

The attached three forms provide directions and procedures for nominating a student for this award. Complete applications should be sent to the Chair of the ASA Higher Education Awards Committee by February 15 in the year the award is to be given.

## Form A

### Higher Education Division Outstanding Graduate Student Award

#### Suggested Evaluation criteria for Review of Student Research for Outstanding Graduate Student Award

Nominees should be outstanding masters and doctoral students in educational leadership from member post-secondary institutions. Each university or school of education may nominate up to two students. However, only one student will be selected from each university. The selected students will by February have defended their dissertation/ master's project. Competition will be based on the judged quality of the student's research and its potential impact on educational issues facing school leaders and school districts in Arizona.

All student submissions will be reviewed based on a "blind review" process by the subcommittee on student awards.

#### Evaluation Criteria:

The evaluation criteria should include consideration of the following sections:

1. **Statement of the Problem:** The statement of the problem must be specific and stated clearly.
2. **Potential Impact:** The research must have potential impact on significant issues or problems facing school districts or administrators in Arizona school districts.
3. **Review of Related Research:** The student must synthesize ideas presented in the literature into a coherent discussion related to the research topic and should possess the following characteristics:
  - Incorporates a wide variety of relevant data sources. Analogous as well as directly related studies are included. The research has not ignored the general literature of the field while emphasizing the research literature.
  - Draws upon the most recent knowledge base available.
  - Critiques data sources to distinguish between adequate and inadequate studies while using the former and discarding the latter.
4. The results of the study are clearly articulated with recommendations for school boards and/or school leaders.

#### Process:

1. Nominations must be completed by February 15. (Form B).
2. Each student nominee must complete a typed ABSTRACT of the research paper in no more than two single-spaced pages, outlining the problem pursued in the masters or doctoral research, its contributions to theory and practice, specific research questions, study procedures, results, and recommendations for future research and practice (Form C).
3. This statement will be used by selection committee to select the outstanding graduate students for the preceding year.
1. Doctoral students must have successfully defended their dissertation within the previous 12 months prior to February 1.

Form B

ASA Outstanding Graduate Student Award

**NOMINATION FORM**

*(To be completed by ASA Member. Must be received by the Chair of the ASA Higher Education Division Awards Committee\* by February 15 of the year in which the award is to be given.)*

Nominee \_\_\_\_\_

Nominated by \_\_\_\_\_

Student's Advisor/ Dissertation Chair \_\_\_\_\_

Institution \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Student's General Research Interest \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO BE COMPLETE BY ASA Higher Education Awards Committee

Date Received: \_\_\_\_\_

Mentor's/ Student's Advisor  
Or Dissertation Chair's Email: \_\_\_\_\_

\*For information on the ASA Higher Education Division, see the ASA website:

<http://www.azsa.org/highered.htm>

**Completed applications will include a completed nomination form and a brief biographical statement.**

Form C

## ASA Outstanding Graduate Student Award

### **ABSTRACT OF STUDENT RESEARCH**

*(To be completed by Graduate student. Please ask your nominator to provide you with a copy of the Process Outline included in the Evaluation Criteria for Review of student Research for Outstanding Graduate Student Award, Form A, or retrieve a copy from the ASA website:  
<http://www.azsa.org/highered.htm>)*

Name \_\_\_\_\_

Institution \_\_\_\_\_

Address you can be reached at through May in the year of your nomination:

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Email \_\_\_\_\_

In the space below, type an ABSTRACT of your research project planned or in progress (150 words or less). Please be sure to include a title for your research.

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Note: In addition to the above abstract, you **must attach** a Statement of Proposed Research. In no more than two single-spaced pages, outline the problem you are pursuing (or completed in your doctoral research or masters project, its intended contribution to theory and practice, specific research questions, and study procedures. This statement will be used by the reviewers in the selection process. Nomination packets (original and three copies) must be received at by the Chair of the ASA Higher Education Awards Committee no later than the deadline of February 15 and must include the following: (1) nomination FORM B (2) research abstract FORM C, and (3) statement of research. Please attach student's abstract and statement of proposal research (or research in progress) to this form. See ASA website: <http://www.azsa.org/highered.htm> for the contact information for the Chair of the ASA HE Awards Committee.